

# ATLANTIC JAMBOREE 2020 - POSITION DESCRIPTION

## — HEALTH & SAFETY MANAGER —

### ACCOUNTABLE TO:

Jamboree Chair & Event Manager

### SHARES RESPONSIBILITY WITH:

The entire of jamboree team.

### APPOINTMENT:

Appointed by the Jamboree Chair's for the period of time leading up to, during, and shortly after the jamboree.

### TIME REQUIRED:

5 hours per week, increasing once the jamboree date is nearer. In addition to a monthly jamboree team meeting, which may increase in frequency as the jamboree date gets nearer.

### ROLE:

The Health and Safety Manager will construct a risk management plan for the events and will try to mitigate risk throughout the jamboree as well. Coordination with the local authorities will be essential as well. Build teams for both medical and security.

### MAIN DUTIES & RESPONSIBILITIES:

- Risk Management Plan
- Coordination with local Police, Fire, and Ambulance
- On-Site Risk Manager
- Construct a lost Camper Protocol
- Collaboratively construct a budget for your department with the rest of the jamboree team
- Be accountable for your spending and work to stay within your budget
- Construct the Medical Team
- Construct the Security team

### IDEAL QUALIFICATIONS:

Managers should be enthusiastic, committed to Scouting and possess a positive attitude. All managers should have the time available to excel in this role.

### RECOMMENDED SKILLS:

- Communication
- Time Management
- Planning
- Teamwork
- Leadership

### BENEFICIAL KNOWLEDGE:

- Scouts Canada's Programs and Resources
- By-laws, Policies and Procedures
- Scouts Canada's Mission
- Scouts Canada's Five Priorities

