

ATLANTIC JAMBOREE 2020 - POSITION DESCRIPTION

— FUNDRAISING & SPONSORSHIP MANAGER —

ACCOUNTABLE TO:

Jamboree Chair & Event Manager

SHARES RESPONSIBILITY WITH:

The entire of jamboree team.

APPOINTMENT:

Appointed by the Jamboree Chair's for the period of time leading up to, during, and shortly after the jamboree.

TIME REQUIRED:

5 hours per week, increasing once the jamboree date is nearer. In addition to a monthly jamboree team meeting, which may increase in frequency as the jamboree date gets nearer.

ROLE:

The Fundraising and Sponsorship Manager will seek out fundraising and sponsorship opportunities on behalf of the Jamboree team. These opportunities may not always be solely monetary. Their work will help to reduce the fee's for both participants and OOS alike.

MAIN DUTIES & RESPONSIBILITIES:

- Reach out to the surrounding community for sponsorship
- Design creative ways to fund the jamboree
- Look for not only monetary donations but also donations of required jamboree materials
- Collaboratively construct a budget for your department with the rest of the jamboree team
- Be accountable for your spending and work to stay within your budget

IDEAL QUALIFICATIONS:

Managers should be enthusiastic, committed to Scouting and possess a positive attitude. All managers should have the time available to excel in this role.

RECOMMENDED SKILLS:

- Communication
- Time Management
- Planning
- Teamwork
- Leadership

BENEFICIAL KNOWLEDGE:

- Scouts Canada's Programs and Resources
- By-laws, Policies and Procedures
- Scouts Canada's Mission
- Scouts Canada's Five Priorities

